

Ministry/Parastatal... NATIONAL TREASURY																	
Procuring Entity's Name KENYA INSTITUTE OF SUPPLIES EXAMINATION BOARD																	
Project Name (if applicable) N/A																	
Financial Year	2024	2025															



No.	Item description	Unit	Quantity	Unit Cost Ksh	Procurement Method	Source of Funds	Estimated	Time	Status	Invite/ Advertise Tender	Bid opening	Bid evaluation	Tender award	Notification of Award	Contract Signing	Total time to contract signature	Date for completion of contract
1	2	3	4	5	6	7	8	9		10	11	12	13	14	15	16	17
COMMON OFFICE SUPPLIES																	
1	Photocopy papers A4	Reams	100	715	RFQ	GoK	71,500.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
2	Midsize staplers	Pcs	5	715.00	RFQ	GoK	3,575.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
3	Service Charters	Pcs	4	1,360.00	RFQ	GoK	5,440.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
4	Fools caps	Reams	10	650	RFQ	GoK	6,500.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
5	Brown Envelops A4 branded	pcs	4,000	16.24	RFQ	GoK	64,960.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
6	Envelopes B5 Branded	pcs	100	30	RFQ	GoK	3,000.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
7	Blue Biro Pens Branded	pcs	1,000	41	RFQ	GoK	41,000.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
8	Black Biro Pens Branded	pcs	500	41	RFQ	GoK	20,500.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
9	General Purpose Scissors	pcs	3	300	RFQ	GoK	900.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
10	General Purpose Scissors	pcs	3	300	RFQ	GoK	900.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									
								Variance									
11	DL size envelop	pcs	150	20	RFQ	GoK	3,000.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
								actual Days									

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							Variance										
							Planned Days			8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
12	Masking tape	pcs	5	75	RFQ	GoK	375.00	actual Days	Reserved								
							Variance										
13	White out	pcs	3	150	RFQ	GoK	450.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
14	Rulers	pcs	5	50	RFQ	GoK	250.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
15	Cello tape	pcs	5	150	RFQ	GoK	750.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
16	Counter books	pcs	12	285	RFQ	GoK	3,420.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
17	Staff IDS	pcs	2	500	RFQ	GoK	1,000.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
18	Clear pocket inserts	pcs	800	9.5	RFQ	GoK	7,600.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
19	Toners for Colored printer	pcs	12	14,500.00	RFQ	GoK	174,000.00	Planned Days	Open	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
20	Toners for Giant Printer	pcs	5	46,690.00	RFQ	GoK	233,450.00	Planned Days	Open	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
21	Letterheads	Reams	5	10500	RFQ	GoK	52,500.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
22	Sticky notes	Dozen	20	734	RFQ	GoK	14,680.00	Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
							actual Days										
							Variance										
ICT EQUIPMENT & SERVICES																	
23	Internet Services	Annual	12	80,000.00	Framework	GoK	960,000.00	Planned Days	Open	1st August 2024	8th August 2024	15th August 2024	16th August 2024	19th August 2024	22nd August 2024	7 days	29th August 2024
							actual Days										
							Variance										
24	KISEB portals & Web hosting	Annual	1	56,250.00	Framework	GoK	56,250.00	Planned Days	Reserved	1st August 2024	8th August 2024	15th August 2024	16th August 2024	19th August 2024	22nd August 2024	7 days	29th August 2024
							actual Days										
							Variance										

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25	Antivirus Licences for User Machines	Annual	40	2,552.00	RFQ	GoK	102,080.00	Planned Days actual Days Variance	Reserved	1st August 2024	8th August 2024	15th August 2024	16th August 2024	19th August 2024	22nd August 2024	7 days	29th August 2024
26	Firewall Licences	Annual	1	304,727.65	RFQ	Gok	304,727.65	Planned Days actual Days Variance	Reserved	4th April 2025	19th April 2025	21st April 2024	24th April 2025	25th April 2025	5th May 2025	7days	13th May 2025
27	Printing of Strategic Plan	Annual	100	1,300.00	RFQ	GoK	130,000.00	Planned Days actual Days Variance	Reserved	9th Oct 2023	16th Oct 2024	18th Oct 2024	19th Oct 2024	23rd Oct 2024	30th Oct 2024	14 days	13th Nov 2024
28	Boardroom TV	Annual	1	270,000.00	RFQ	GoK	270,000.00	Planned Days actual Days Variance	Reserved	1st August 2024	8th August 2024	15th August 2024	16th August 2024	19th August 2024	22nd August 2024	7 days	29th August 2024
29	Antivirus Licences for Servers	Annual	10	2,552.00	RFQ	GoK	25,520.00	Planned Days actual Days Variance	Reserved	1st August 2024	8th August 2024	9th August 2024	15th August 2024	16th August 2024	22nd August 2024	7 days	29th August 2024
30	Computer Laptops	Annual	10	250,000.00	RFQ	GoK	2,500,000.00	Planned Days Actual Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
31	Professional Camera	Annual	1	229,000.00	RFQ	GoK	229,000.00	Planned Days Actual Planned Days	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	29th August 2024
32	Bulk Sms	Units	300,000	0.4	RFQ	GoK	120,000.00	actual Days Variance Variance	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	27th Mar 2025
33	Mysql	Units	1	150,000.00	RFQ	GoK	150,000.00	actual Days Variance Variance	Reserved	8th July 2024	9th August 2024	12th August 2024	13th August 2024	14th August 2024	20th August 2024	7 days	27th Mar 2025
34	Email Hosting Upgraded Services	Annual	1	1,616,160.00	Framework	GoK	1,616,160.00	Planned Days actual Days Variance	Reserved	1st August 2024	8th August 2024	9th August 2024	15th August 2024	16th August 2024	22nd August 2024	7 days	29th August 2024
35	Supply & Installation of a Power Backup (Network UPS)	Annual	1	130,616.00	Framework	GoK	130,616.00	Planned Days actual Days Variance	Reserved	1st August 2024	8th August 2024	9th August 2024	15th August 2024	16th August 2024	22nd August 2024	7 days	29th August 2024
36	Valuation of Assets	Annual	1	38,500.00	RFQ	GoK	38,500.00	Planned Days actual Days Variance	Open	4th Feb 2025	19th Feb 2025	21st Feb 2025	24th Feb 2025	25th Feb 2025	5th March 2025	7days	13th March 2025
37	Electricity Check Meter	Annual	1	19,952.00	RFQ	GoK	19,952.00	Planned Days actual Days Variance	Reserved	4th Feb 2025	19th Feb 2025	21st Feb 2025	24th Feb 2025	25th Feb 2025	5th March 2025	7days	13th March 2025
38	ERP Maintenance and Support Services	Annual	4	350,000.00	Framework	GoK	1,400,000.00	Planned Days actual Days	Open	1st August 2024	8th August 2024	9th August 2024	15th August 2024	16th August 2024	22nd August 2024	7 days	29th August 2024

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49	Car Hire/Taxi/flights Services	12 Months	1	960,000.00	RFQ	GoK	960,000.00	Planned Days actual Days Variance	Open	1st Nov, 2024	8th Nov,2024	11th Nov, 2024	12th Nov, 2024	13th Nov, 2024	20th Nov, 2024	7 Days	29th Nov, 2024
50	Kitchen utensils, Consumables & Toiletries	12 Months	1	250,000.00	RFQ	GoK	250,000.00	Planned Days actual Days Variance	Reserved	8th July 2024	22nd July 2024	25th July 2024	26th July 2024	2nd August 2024	9th August 2024	14 days	23rd August 2024
51	Office Repair,Maintenance and Operations	12 Months	4	25,000.00	Framework	GoK	100,000.00	Planned Days actual Days Variance	Reserved	Continuous	Continuous	Continuous	Continuous	Continuous	Continuous	Continuous	Continuous

CAPITAL EXPENDITURES-GOODS & WORKS

52	Motor Vehicle Fuel	year	1	600,000.00	Framework Agreement	AIA	600,000.00	Planned Days actual Days Variance	Open	8th July 2024	22nd July 2024	25th July 2024	26th July 2024	2nd August 2024	9th August 2024	14 days	23rd August 2024
53	Vehicle Maintenance Expenses	year	1	300,000.00	Framework Agreement	AIA	300,000.00	Planned Days actual Days Variance	Open	8th July 2024	22nd July 2024	25th July 2024	26th July 2024	2nd August 2024	9th August 2024	14 days	23rd August 2024

Marketing and PR

54	Brochures	pcs	10,000	13.88	RFQ	Gok	138,800.00	Planned Days actual Days Variance	Reserved	8th July 2024	22nd July 2024	25th July 2024	26th July 2024	2nd August 2024	9th August 2024	14 days	23rd August 2024
55	Publicity and Product Awareness		3	400,000.00	Direct Procurement	AIA	1,200,000.00	Planned Days actual Days Variance	Open	2nd Jan 2024, 1st Sep 2024, 1st May 2025	9th Jan2024, 8th Sep2024, 8th May 2025	10th Jan2024, 9th may2024, 9 Sep 2025	11th Jan2024, 10th may2024, 10th Sep 2025	12th Jan2024, 11th may2024, 11th Sep2025	19th Jan2024, 18th May2024, 18th Sep 2025	7 days	2nd Feb2024, 1st June2024, 1st Oct 2025

EXAMINATIONS DEPARTMENT

	Conference Facility, Meals, Screens, PA Systems	1	1,200,000.00	RFQ	GoK	1,200,000.00	Planned Days actual Days Variance	Open	4th April, 2025	11th April, 2025	14th April, 2025	15th April, 2025	16th April, 2025	24th April, 2025	7 DAYS	1st May, 2025
	Decorations ,Band & Entertainment Services	1	500,000.00	RFQ	GoK	500,000.00	Planned Days actual Days Variance	Reserved	4th April, 2025	11th April, 2025	14th April, 2025	15th April, 2025	16th April, 2025	24th April, 2025	7 DAYS	1st May, 2025

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56	Annual Certification Awards	Certificate Holders	300	1,300.00	RFQ	GoK	390,000.00	Planned Days	Reserved	4th April, 2025	11th April,2025	14th April, 2025	15thApril, 2025	16th April, 2025	24th April, 2025	7 DAYS	1st May, 2025
								actual Days									
								Variance									
		Graduation Booklets	300	1,100.00	RFQ	GoK	330,000.00	Planned Days	Reserved	4th April, 2025	11th April,2025	14th April, 2025	15thApril, 2025	16th April, 2025	24th April, 2025	7 DAYS	1st May, 2025
								actual Days									
								Variance									
		MC services	1	200,000.00	RFQ	GoK	200,000.00	Planned Days	Reserved	4th April, 2025	11th April,2025	14th April, 2025	15thApril, 2025	16th April, 2025	24th April, 2025	7 DAYS	1st May, 2025
								actual Days									
								Variance									

56	Printing of Certificates	year	3	166,666.67	Framework Agreement	GoK	500,000.00	Planned Days	Open	April,August,D ecember	April,August, December	April,August,D ecember	April,August,D ecember	April,August, December	April,August, December	April,August, December	April,August,D ecember
								actual Days									
								Variance									
57	Exam Administration and Logistics	year	3	600,000.00	Framework	GoK	1,800,000.00	Planned Days	Open	April,August,D ecember	April,August, December	April,August,D ecember	April,August,D ecember	April,August, December	April,August, December	April,August, December	April,August,D ecember
								actual Days									
								Variance									
58	Research and Curriculum Workshops	Conference Facilities	8	187,500.00	RFQ	GoK	1,500,000.00	Planned Days	Open	March,June,O ctober,Decem ber	March,June,O ctober,Decem ber	March,June,O ctober,Decem ber	March,June,O ctober,Decem ber	March,June,O ctober,Decem ber	March,June,O ctober,Decem ber	March,June,O ctober,Decem ber	March,June,Oc tober,Decembe r
								actual Days									
								Variance									
60	Printing of CPSP Syllabus	Year	1000	850.00	RFQ	GoK	850,000.00	Planned Days	Reserved	4th April, 2025	11th April,2025	14th April, 2025	15thApril, 2025	16th April, 2025	24th April, 2025	7 DAYS	1st May, 2025
								actual Days									
								Variance									

Grand Total							24,762,436.71
Open Total Value							15,903,456.06
Preference &Reservation Total							8,858,980.65
% Preference &Reservation							35.78%
Women							14.31%
Youth							14.31%
PWDs							7.16%

Prepared by: Senior Supply Chain Assistant: **FESTUS MUTAI**, LICENCE NO: K2509/2021.

Signature: *[Signature]* Date: 15/1/2025

Countersigned by: Accounting Officer: **DR. FRED ONGISA, PhD, CP3P**

Signature: *[Signature]* Date: 15/1/2025

Approved by: Board Chairperson: **AMOS OCHIENG**

Signature: *[Signature]* Date: 15/1/2025