



KENYA INSTITUTE OF SUPPLIES EXAMINATION BOARD



Kenya Institute of Supplies Examination Board, KISM Towers, 11th Floor,
Ngong Road, P. O. Box 22873-00505 Ngong Road, NAIROBI.
+254726244828, +2540769878228, +254733333226, +254721244828
Email: examinations@kiseb.or.ke Website: www.kiseb.or.ke

Kasneb Towers, Hospital Road, Upper Hill, P.O. Box 41362 – 00100
Nairobi, Kenya Telephone: +254(020) 2712640/2712828 Cellphone:
0734 600624/0722 201214 Fax: +254(020) 2712915 Email:
info@kasneb.or.ke Website: www.kasneb.or.ke

APPLICATION FOR EXEMPTION FORM

Before completing this form, please read the notes at the back of this form and the guide to exemptions

1. Personal details Examination

(a) Registration number

Examination

(b) Name

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FIRST NAME

MIDDLE NAME(S)

SURNAME

(c) Identity card No. _____

(d) Contacts:

Email _____ Cellphone _____ Telephone _____

(e) Address:

C/o _____ P. O. Box _____ Code _____

Town/City _____ Country _____

2. Exemption

(a) I wish to apply for exemption from the following paper(s):

Section	Paper Code	Title of Paper

(b) State specific grounds in support of your application for exemption.

(Attach certified copies of certificates/transcripts)

3. Payment details

I enclose cash/cheque/money order/bank deposit slip/ M-pesa No. _____ for Sh _____ in respect of exemption fee. Please note that the application for exemption form and supporting documents shall be retained by the bank if payment is made through the bank.

4. Declaration by the applicant

I hereby certify that to the best of my knowledge all the information I have provided on this form and all supporting documents are true and correct and I agree to abide by the Examination Rules and Regulations of KISEB and kasneb.

Signature _____ Date _____

NOTES

- 1) Complete the form in **CAPITAL LETTERS** (in black or blue ink).
- 2) Print your names in full in the order on No. 1(b) of this form.
- 3) Certified copies of the transcripts and certificates should be enclosed. Certified copies will be retained by KISEB.
- 4) Insert section(s) and paper(s) in which you wish to be exempted using the exact titles as given in the Examination Syllabuses/brochures.
- 5) Please ensure that your application for exemption form is duly completed before payment of fees.
- 6) Forms which are incomplete or which are not accompanied by the correct fee will be rejected.
- 7) If exemption is granted, a reference number will be allocated to you. This number must be quoted in all your communications to KISEB.
- 8) Exemption will be granted on paper by paper basis as appropriate.

AREAS OF EXEMPTION AND FEES EFFECTIVE FROM 1ST MAY 2016

CPSP	PAPERS	FEE
Part I	PL1.01 Organizational Environment	3,750.00
	PL1.05 Contract Law and Negotiation	3,750.00
	PL1.06 Finance for Procurement	3,750.00
Part II	PL2.02 Procurement Costing & Budgeting	5,250.00
	PL2.05 Quantitative Technique	5,250.00
Part III	PL3.02 International Procurement	6,000.00
	PL3.03 Logistics and Inventory Management	6,000.00

****No exemptions at APS Levels and at CPSP Part IV***

PAYMENT DETAILS

Bank Account Name	Kenya Institute of Supplies Examination Board
Bank Account Number	01020230718100
Bank Name	National Bank of Kenya Limited
Bank Branch	Ngong Road
Mpesa	<i>Pay Bill Number 7604813 Enter paybill number Enter your account number (your name with no spacing e.g. JaneDoe Enter amount Enter your Mpesa Pin Confirm details and send</i>

Note: KISEB reserves the right to grant exemptions